

**DOYNTON PARISH COUNCIL**  
**MINUTES OF DOYNTON PARISH COUNCIL MEETING**  
**HELD ON TUESDAY 6<sup>TH</sup> May 2025, AT 7.42 PM.**  
**At DOYNTON VILLAGE HALL**

<b>Present:</b>	Peter Hart William Crew William Roch Jill Salter Mike Williams Marilyn Palmer. Elaine Weightman	Chair Vice Chair Councillor. Councillor. Councillor. Boyd Valley Councillor Parish Clerk
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*One member of the public in attendance*

The Chair then welcomed everybody and opened the meeting.

1. **APOLOGIES:** - Boyd Valley Cllr. Ben Stokes
2. **TO APPROVE THE MINUTES OF THE LAST MEETING**  
The Minutes of the Parish Council meeting of 18<sup>th</sup> March 2025 were approved & signed by the Chair on the proposal of Cllr. Roch & seconded by Cllr. Crew.
3. **MATTERS ARISING.** *Claire Young MP reported after the last meeting that Doynton Outreach Post office does not meet the access requirements – that is, residents are considered to have sufficient access to an alternative Post Office within a certain distance – they will not provide an alternative outreach service.*
4. **TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS & PUBLIC.**  
*None to note*
5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**  
5.1. Doynton Hard Half Marathon Race Organiser & Director reported it had been another successful event with 588 runners completing the course and Charitable donations made by the organisers to The Cotswold way Association, Friends of Summersfield & The Playing Field Committee. The entrants donated £570 to other charities and a donation point held for food items.  
Thanks, given to everyone around the race route who support the event in every way.
6. **PLANNING.**
- 6.1 **To comment on planning applications:**  
**P25/00998/TCA:** -Cumbria Church Road Doynton. BS30 5SS.: - Work to 1no Cedar Tree a crown reduction to leave a finished height of 10m and radial spread of 6m. Works to 1no Cedar Tree a crown reduction to leave a finished height of 6m and radial spread of 4m. Works to 1no Acer Tree a crown reduction to leave a finished height of 10m and radial spread of 4m all within Doynton conservation area. *No objection*  
  
**P25/00856/F:** -Carriages at Tracy Park Bath Road Wick. BS30 5RN Erection of 1no. chimney to south-east elevation. Ground excavation to form indoor/outdoor swimming pool with raised terrace and amphitheatre. *No objection*  
  
**P25/00832/LB :-**Carriages At Tracy Park Bath Road Wick South Gloucestershire BS30 5RN Internal and external alterations with the removal of hotel interiors including stud and structural walls; removal of redundant electrical and mechanical services; restoration and refurbishment works to the historic stable and attached cottage; re-opening of partially blocked historic window and door openings and reinstatement of windows & doors; blocking of window and door openings and formation of new window and door openings within the C21 extension; Replacement flat roof finishes; replacement of slate roof finishes atop the historic single storey entrance; Replacement of the UPVC roof-light with *William Crew*

architectural glazing; The creation of internal and external swimming pool, sauna, steam room, changing facilities, hot tub, bar, treatment rooms & associated interior fixtures and finishes. *No objection*

**6.2 To record comments made on applications dealt with since the previous meeting.**

*None to note.*

**6.3 To note planning decisions:**

**P24/01862/F:** - Land Known as Gibbs Stable Ham Lane Doynton. BS30 5TL: -

Demolition of existing stable and shed and erection of 1no building to form new stable and store, with solar roof panels, a packaged sewage system and provision of a manure heap enclosure. *Approve with conditions.*

**P25/00217/LB:** -The Old Engine House Horsepool Lane Doynton. BS30 5SP: Erection of single storey extension to form additional living accommodation. *Refusal*

**P24/02998/HH:** -The Old Engine House Horsepool Lane Doynton. BS30 5SP Erection of single storey extension to form additional living accommodation. *Refusal.*

**Other Planning Matters**

**6.4 To note Tree Preservation Order Land at Court Farm, Doynton.**

**7**

**FINANCE**

**7.1**

The members resolved this Parish Councils exemption from a limited assurance review by the external auditor and confirmed the qualifying criteria are met. The exemption certificate was signed by the RFO Elaine Weightman and by the Chair Cllr. Hart at this meeting.

**7.1.1**

The Audit of Accounts 2024/25 were reviewed on 24<sup>th</sup> April 2025 by the Internal Auditor Mrs. P Trull and forwarded for signature at this Parish Council meeting.

**7.1.2**

**Approved invoices by Bacs from C/A at this meeting unless otherwise stated.**

- £ 84.97 ALCA (Annual subs) **BACS 18/4/25**

- £ 39.00 SGC Bin empty Jan, Feb, March 2025 **BACS 18/4/25**

- £569.28 E Weightman, Parish Clerk, (work undertaken Apr May25) **BACS 6/5**

- £68.96 E Weightman, Parish Clerk, (quarterly office expenses AprilMay25) **BACS 6/5**

- £120.00 Ms P Trull for internal audit 2024/25 **BACS 6/5**

-£ 115.20 Playsafety for inspection of Toghill playground **BACS 6/5**

- £12.00 Hire of Meeting Room Dodington PC for Internal Audit **BACS 6/5**

*The above were approved and proposed for payment by Cllr. Hart & seconded by Cllr. Salter*

**7.1.3**

Payments approved and minuted at the meeting on 18<sup>th</sup> March were crosschecked with the invoices and bank statement by Cllrs.Salter & Roch & the Clerk at this meeting.

**7.2 FINANCE REPORT**

**7.2.1**

After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 31<sup>st</sup> May 2025 will be £6,872.06 which includes the debit of monthly bank charges March & April of £10.00, the first instalment of the Precept from SGC £3150.00 Earmarked funds remaining: - £862.62 Doynton Children's Committee. The balance on the S106 savings account currently stands at £8,384.50

**7.2.2a**

The Council agreed to consider & accept the Annual Governance Statement 2024/25

**7.2.2b**

The Council agreed to approve the Annual Governance Statement 2024/25

*This was signed by the Chair & Parish Clerk, as the Responsible Finance Officer*

**7.2.3a**

The council agreed to consider and accept the Annual Accounting Statement 2024/25 which had been *signed and presented by the Parish Clerk, as the Responsible Finance Officer on 5<sup>th</sup> May 2025*

**7.2.3b**

The council agreed to approve the Annual Accounting Statement 2024/25.*This was signed by the Chair at this meeting with all in agreement.*

*Walter Crox*

- 7.2.4 The above documents and the Annual Return and the Declaration of Status of The Accounting Statements for the Year ended 31 March 2025 along with any significant variances from 2023/24 accounting period to 2024/25 will be sent to the website after this meeting by 31 May 2025 and the "Notice of Appointment of the Date for the Exercise of Electors' Rights" will commence on Friday 6<sup>th</sup> June & end on Thursday 17<sup>th</sup> July 2025. This will be displayed on the Parish website & noticeboard. The Certificate of Exemption –AGAR 2024/25 form 2 and the Clerk/RFO and Chair contact details will be forwarded to external auditors BDO LLP by May 31<sup>st</sup>, 2025. EW/ PH
- 7.2.5 The non-Conflict of interest statement with BDO LLP was signed by the Clerk and Chair and the Clerk would forward to the website. EW
- 7.2.6 The Practitioners Guide of March 2025 published by JPAG (Joint Panel on Accounting & Governance) sections 1 & 2 "Proper Practices" "smaller authorities must follow was adopted by DPC at this meeting.
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- 8.1 **VILLAGE MAINTENANCE & HIGHWAYS.**  
**Update on problems already reported to SGC unless stated.**  
 The damaged wooden fence on Church end/Doddington Firs/Rosevale by the brook is awaiting repair.  
 Dave Jones SGC small maintenance team works on The Tree on the Green, suckers trimming back and bushes trimming behind the wall, and clearing vegetation debris on Toghill lane by the Old Rectory leading to the Playing/cricket field will be undertaken from July when they recommence this year's work lists.  
 Replacement of the Chevron Board on Bury Lane will be chased by the clerk.  
 Large Pothole after Brook House near manhole on High Street has been repaired. EW
- 8.1.2 **Highways**  
 Traffic calming renewal of white lining to Bury Lane and High Street are undergoing new assessments along with the white lining request on the corner of Summers drive with Toghill lane through Neil Trotter, Traffic Engineer Place Engineering (Assess & Decide).  
 The Flood depth indicator on Dyrham Lane and a request to replace the collapsed Fence at the same flooding spot by the brook and field are being chased by Boyd Valley Councillor Marilyn Palmer. MP
- 8.2 **New Issues raised by Councillors.**  
 Pothole outside Roselands to be reported by the clerk to SGC. EW  
 A request to assist St. Barts PCC with the costs at Doynton Village church with grass cutting, to be pursued by Cllr. Hart. PH
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- 9.1 **SPECIAL MATTERS FOR ATTENTION**
- 9.2 Currently no progress re the suggestion of a Basketball Hoop at the playing field. JS/ WR
- 9.3 There have been no updates from the Tree Inspection at Doynton Playing and Cllrs. Salter & Roch will pursue
- 9.4 90 tickets have been purchased for the VE Day commemorations 8<sup>th</sup> May 2025
- 9.5 The Play Area Safety Inspection Report 2025 was discussed, and the required actions will be forwarded to Fred Ellis to undertake works as necessary by the clerk. EW
- 9.6 The suggestion of a second defibrillator in the Parish is not being taken further.
- 10 **TO RECEIVE REPORTS OF MEETINGS ATTENDED.** *None to note*

*Wieland*

- 11 **TO RECEIVE REPORTS BY BOYD VALLEY COUNCILLORS.**  
*Ben Stokes advised Cullysgate Lane has now an official Road Closed sign although still open the surface and potholes are too bad that SGC feel this is the most appropriate response to avoid people driving along and damaging their cars.*  
*Ben asked for a response re the Gypsy/traveller site proposal in the Local Plan for Doynton lane, as to what message DPC would like The Boyd valley Councillors to take back to SGC Planning team.*  
*The message from DPC continues to be that they feel the site is in a high-risk flood area & the entrance is on a blind bend and the feeling is there are better sites in other areas of SGC.*  
*Marilyn Palmer advised the Local Plan continues to be amended.*

- 12 **MATTERS OF INTEREST RAISED BY MEMBERS.** *None to note.*

- 13 **ITEMS TO BE INCLUDED IN FUTURE AGENDAS.**  
To note amendments to Financial Regulations that govern Doynton PC.  
Amendments to note to Standing orders that govern Doynton PC

- 14 **DATE OF THE NEXT MEETING for Doynton Parish Council** will take place on **TUESDAY July 8th, 2025**, at Doynton Village Hall at 7pm.

The meeting closed at 8.50pm

Signed.....*William Cro*.....Date.....*8<sup>th</sup> JULY 2025*.....